

DATE \_\_\_\_\_

JOB # \_\_\_\_\_

SMTWTFSS  
CIRCLE DAY OF WEEK

# PAVER JOB DAILY REPORT SHEET

## MATERIALS

TYPE	DELIVERY/ RETURN	QTY.	SUPPLIER	TRUCKING CO.	COMMENTS

## TRUCKING / HAULING

TRUCK LIC. #	LOAD SIZE (Yards)	DRIVER	TYPE OF WORK	#LOADS		HOURS	\$/HR.
				IN	OUT		

## SUBCONTRACTORS

COMPANY	START TIME	STOP TIME	# WORKERS	COMMENTS

For **JOB DESCRIPTION #'s** use the following:

(2) Mobilize Equipment	(4) Excavation	(9) Edging	(11) Pavers
(3) Demolition	(7) Base Prep	(10) Sand	(12) Clean-up

## EQUIPMENT USAGE

EQUIP #	EQUIP. TYPE	SERVICE / REPAIR COMMENT	JOB DESC.#	OWN/ RENT	HOURS (by 1/4 hr.)	TOTAL HOURS	TOTAL

## SUBCONTRACTORS

EMPLOYEE NAME	JOB DESC.#	# HRS	JOB DESC.#	# HRS	JOB DESC.#	# HRS	TOTAL HOURS	\$ RATE	\$ SUBTOTAL

**MATERIALS**

DESCRIPTION	SOURCE	QTY	COST

**ADD / CHANGE WORK AUTHORIZATION** (Describe Work, provide copy of written and signed work order)

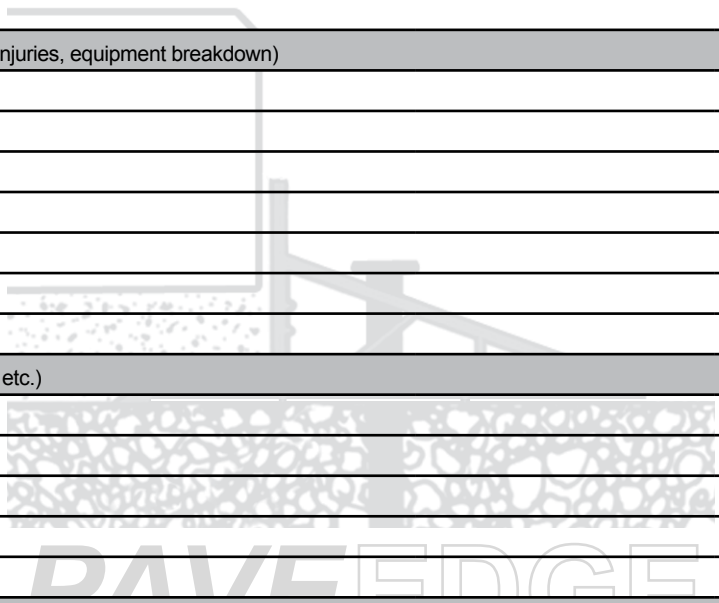
1.)

2.)

**PROBLEMS** (damage, personal injuries, equipment breakdown)

**COMMENTS** (weather, personel, etc.)

**DELAYS OR DAMAGE BY OTHERS** (describe in detail with names, times, location, quantities involved)



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